

TWP

EMPOWERING YOUR
FINANCIAL LIFE

Audit - Supporting your growth



Personal message



“ Thank you for giving myself and the team the opportunity to present our audit services. Delivering a high quality service with an experienced, stable team is central to the way we do business.”

We very much look forward to discussing our proposal with you. In the meantime, should you have any questions please do not hesitate to contact me or any member of the team

Philip Munk FCA, FCCA

Audit Partner



“ Here at TWP Accounting we are proud of our heritage, having grown over the years. Our story is rooted in working with dynamic, ambitious businesses and we pride ourselves in being with you every step of the way, offering support and the broadest possible advice.

We are passionate about investing in each member of our team, which is the reason why so many of our team stay with us. This stability and consistency means we develop long-term relationships with our clients. We get to know you as individuals, build trust and work hard to exceed your expectations.”

Paul Hawksley FCA, MAAT, CTA

Managing Partner

Your team



Philip Munk FCA, FCCA
Audit Partner

Philip is Head of the Audit division, looking after a diverse portfolio of clients ranging from medium-sized companies to UK and overseas organisations.

Known for his attention to detail and client-focused approach, Philip builds trusted, long-term relationships through practical, strategic advice.

As the firm's Audit Compliance Partner, he is tasked with ensuring compliance with the latest regulations and driving the focus on audit quality across all offices.

✉ p.munk@twpaccounting.co.uk

☎ 01932 704750



Jay Gill FCCA
Audit Director

Jay is a Director in our Audit Department and has been with TWP since 2012. Before joining us, he spent six years with a Top 30 accountancy firm.

There he gaining valuable experience across audit, accounts and tax, particularly within the charity and not for profit sectors.

Jay is a Responsible Individual (RI), authorised to sign off audit reports, and oversees the audit function from initial planning through to completion. He has a strong interest in technical accounting and audit matters and is committed to maintaining high audit quality. Jay prioritises clear communication and delivers audits that are efficient, robust and provide clients with practical, constructive insight.

Jay works closely with his team and is dedicated to supporting their professional development. Outside of TWP, he also serves as a Director on the Weybridge BID, contributing to local business and community initiatives.

✉ j.gill@twpaccounting.co.uk

☎ 01932 704772



Jonathan Graham FCA Audit Director

Jonathan is a fellow of the ICAEW and brings expertise and practical experience to the team, supporting a wide range of clients with their audit, tax and compliance needs.

He works closely with business owners to help them understand their financial position, meet their reporting obligations and plan confidently for the future.

Jonathan's approachable style and commitment to clear communication ensure that every client feels supported at every stage, whether navigating day to day queries or tackling more complex challenges. Jonathan also holds the status of Responsible Individual, granting him the authority to sign off on audit reports.

With a strong grounding in current accounting standards he is dedicated to providing reliable guidance that helps clients stay compliant and focused on growth. Jonathan is passionate about building long term relationships and delivering a service that genuinely makes a difference.

 j.graham@twpaccounting.co.uk

 01932 506818

Our offices

Weybridge

The Old Rectory, Church Street,
Weybridge, Surrey KT13 8DE

 01932 704700

Cranleigh

111 High Street, Cranleigh,
Surrey GU6 8AU

 01483 921400

Guildford

3rd Floor, Chancery House,
Leas Road, Guildford GU1 4QW

 01483 314030

Kingston

20 Market Place,
Kingston upon Thames KT1 1JP

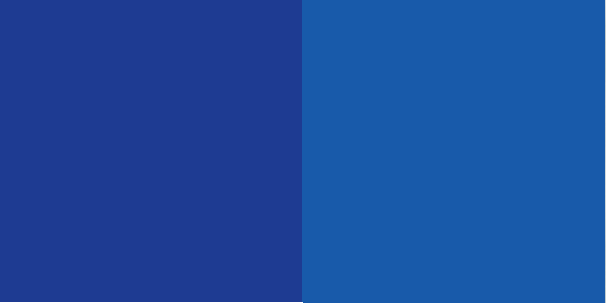
 0208 974 8811

Why TWP Accounting?

With you every step	A stable, local team	Efficiency	Quality and value
<p>We provide first class customer service by being your trusted advisor.</p> <p>From day one, we will be proactive and spend time getting to know all aspects of your business. We will bring fresh thinking and respond to your needs.</p> <p>We will be with you every step of the way to offer support and expertise when you need it most.</p> <p>Whether it concerns emerging accounting issues or changes in tax legislation and corporate finance, we offer a dedicated local team of experts to share advice.</p>	<p>We are no different which is part of the reason so many of our staff choose to develop their careers with us over the long term. This allows us to offer ongoing stability in our client teams.</p> <p>Our colleagues are committed, responsive and right on your doorstep.</p> <p>We will get to know you as people and always be on hand to offer advice at the right time.</p>	<p>We are committed to providing a smooth, highly efficient service focused on risk.</p> <p>Our audit is built around you and we will work with you to achieve pragmatic solutions.</p> <p>Our secure cloud based file sharing platform will allow us to collaborate in a timely and effective manner.</p>	<p>A quality service is what defines us. We invest in the development of our people and processes to make sure that our team is engaged and fully focused on serving your needs.</p> <p>Our robust quality assurance procedures and response to external regulation are designed to match best practice in the industry.</p> <p>We will seek to add value at every point, from suggesting changes in internal controls through to sharing best practice.</p>



Our approach to your audit transforms what can seem to be an unnecessary overhead into a valuable health check.



Partner-led relationship: Our approach to audit



At the heart of our mission is a commitment to delivering outstanding client service through a dedicated, partner-led approach. We offer an end-to-end solution for statutory audits, account preparation and corporation tax, tailored to the unique needs of both independent companies and multi-entity groups.

Our goal is to act as a year-round 'sounding board' for your business, providing a detailed narrative of financial strengths and recommendations for improving financial controls and risk management, not just an annual audit report.

By partnering with us, you gain access to years of professional expertise combined with the agility of a modern, responsive team. We prioritise staff continuity to ensure that our deep understanding of your business grows year over year, resulting in significant operational synergies and more efficient audit cycles.

Our transparent fee structure and open communication style ensure there are no surprises, giving you the peace of mind that your compliance requirements are being handled by specialists.

Onboarding

Our onboarding process is designed to ensure a seamless and compliant transition, beginning with a structured professional clearance which may include a review of the previous auditors working papers to secure comfort on opening balances.

To provide immediate momentum, we parallel-track essential Anti-Money Laundering (AML) verifications and engagement formalities with a proactive audit timetable.

By prioritising transparent communication – including pre-planning calls to discuss information requests and system documentation – we minimise operational disruption while establishing a robust, risk-based framework for your first audit cycle. We complete an in-depth assessment of the company and your needs while compiling your proposal. These details are then harnessed in future audit planning to avoid repetition.

Audit planning and risk alignment

Our audit process is anchored by a Planning Communication Memorandum, ensuring alignment between your leadership and our audit team before fieldwork begins.

This serves as a roadmap for the engagement, outlining our mutual responsibilities, statutory scope, audit fees and detailed timetable to ensure filing deadlines are met with precision.

By defining these parameters early, we eliminate surprises and allow your finance team to prepare effectively, ensuring the audit is a streamlined exercise rather than a disruption.

The core value of this planning phase lies in our proactive audit risk assessment to tailor our audit response to your specific operational environment. This includes a transparent discussion of materiality levels and a dedicated focus on key areas such as revenue recognition and management controls.

We also address ethical safeguards and auditor independence at the outset, providing you with the assurance that your audit is conducted with the highest levels of integrity and objectivity.

Prior to our audit planning we ensure sufficient and appropriate time is given to collate the necessary audit information in view of making an effective start to the audit.



Audit completion

Our commitment to your success culminates in the delivery of the Audit Completion Memorandum, a report that goes far beyond a 'pass/fail' opinion. The document provides a transparent breakdown of our findings, including an overview of the audit approach, a summary of audit adjustments and conclusion of key areas identified for the audit.

By quantifying the impact of our work on your Key Performance Indicators (KPIs), we provide your board with a reconciled 'true and fair' view of the company's financial system and controls, ensuring you have total confidence in the integrity of your reported figures.

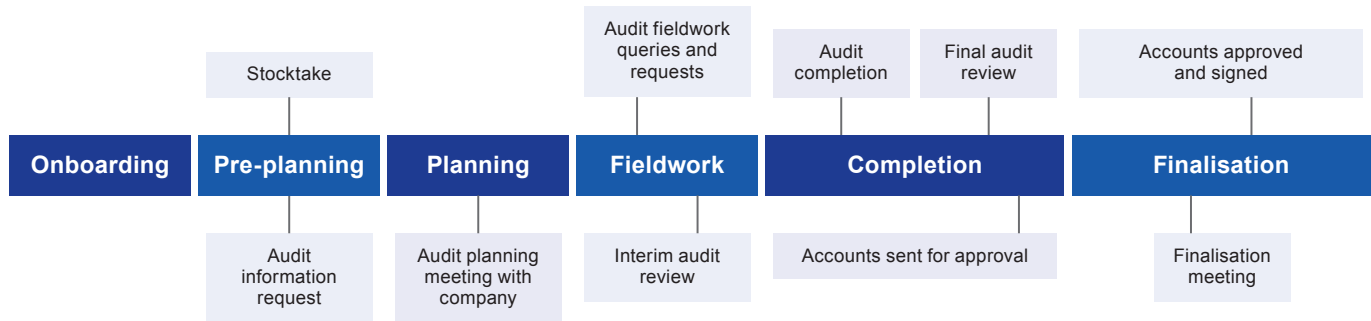
Beyond compliance, this memorandum also serves as a roadmap. We provide a graded assessment of your systems and controls, offering recommendations to mitigate risk and strengthen your financial reporting framework.

Through our strategic partnership with Capitalise, we include a detailed credit rating analysis and an 'horizon scan' of upcoming legislative and accounting changes that are relevant specifically to your company.

This ensures your leadership team is compliant today and strategically prepared for the financial landscape of tomorrow.

Audit cycle

Regular and open communication underpins our approach. We will work to your timetable to deliver an efficient audit and there will be no surprises.





*When you work with us, your
audit will be conducted to the highest
professional standards and we will go much
further than simply examining your books.*

Robust and efficient

Cloud-based file transfer

Our secure cloud-based file sharing tool will mean communication and collaboration between you and the audit team will be timely and efficient.

Market leading software

We know that a smooth audit process is important to you. We use market leading software to design and execute our audit programme. This system ensures that our audit work is perfectly tailored – in short we do the right level of work in the right areas to keep you safe.

Quality assurance

As an independent firm, we take standards very seriously and this is recognised through our Values as set out on our website.

As part of good practice, our standards and quality of audit work is reviewed annually by an external independent reviewer.

Audit quality reviews

Independent quality reviews are carried out on a rotational basis. The reviews are undertaken by independent and experienced consultants not connected with the firm.

The inspection includes testing of the effectiveness and quality of our audits and a continuous improvement programme exists to ensure that audit quality standards are maintained and improved.

In certain circumstances, we have a policy whereby another reviewer not connected with the audit will review the file or part of the file as part of our internal audit quality monitoring.

As a firm, we are fully compliant with the regulations of ISQM1, which is the international standard that requires firms to design, implement and operate a robust system of quality management for audits and assurance engagements.

More than an audit...

Our wider team consists of specialists covering a wide range of services from personal taxation and payroll services through to corporate finance and process improvement.

The audit team will draw on this knowledge as required and, as one of our clients, you would have immediate access to this network are all just a phone call away.

We will keep you up to date with new developments in accounting and corporate reporting. Your team will receive invites to our regular Accounting Update seminars and we will be on hand to share the latest in thought leadership.



Our credentials

“It’s been a real pleasure working with Jonathan and his team. Their combination of professionalism, expertise, and a friendly, approachable attitude makes the audit process smooth and enjoyable. We highly recommend their services and look forward to working together again next year.”

Andrea Badelt

Eriswell Capital Management

“We have used TWP as audit partner for our client base over the last five years and are grateful for the professional service and hard work that has been provided. Jay and his team are very efficient, supportive and offer flexibility where required. The audit process runs very smoothly with regular communication at each stage, it is always a pleasure to work with them.”

James Durance

The Briars Group Limited

“We changed auditors for our group of companies and chose TWP. For the first time in many years the audit has been conducted in a professional, efficient manner. At each stage of the audit, dialogue has taken place on the recommended treatment of various transactions both from an accounting standards viewpoint and a corporate taxation standpoint. We have no hesitation in recommending TWP.”

Rod McCombie

Woodcock Brothers

“The big thing is, when you have a firm like TWP, you end up dealing with the same people year after year. TWP are just big enough to serve us really well, but still small enough to deliver a cost-effective audit service. Whenever I share the knowledge that TWP has given me with my other professional advisers they always comment on how well advised we have been by TWP.”

Ernie Graham

The Graham Care Group

“ They’re a reliable, high-quality firm. They’ve got to know me, the business and other people in the team. They’re proactive, practical in their approach, and they don’t just roll out the same way of doing things every time. They communicate regularly, but not for the sake of it. Everything is structured and has a point, which makes working with them very efficient. I would one hundred per cent recommend TWP. They’re an excellent choice of consultant to work with. Really high-quality audits and, for the price point you pay, it feels like they’re part of your team. They’re top class.”

Darran Donovan

CFO, SoftBank Robotics

“ TWP is responsive, approachable and committed to understanding our business in detail. It’s that personal touch and the continuity of service that sets them apart from other firms. Having TWP as a long-term partner has been invaluable. They know us well and we trust them to always provide the best service.”

Barry Rehill

Head of Finance, Elgin Energy



TWP

EMPOWERING YOUR
FINANCIAL LIFE

01932 704700 | service@twpaccounting.co.uk | twpaccounting.co.uk